



## **Audit and Standards Committee**

**Thursday 8 March 2018 at 6.30 pm**

**Large & Small Committee Room, King George V House, King George V  
Road, Amersham**

### **A G E N D A**

Item

- 1 Evacuation Procedures
- 2 Apologies for Absence
- 3 Minutes (*Pages 5 - 10*)  
  
To agree the Minutes of the meeting held on 17 January 2018.
- 4 Declarations of Interest
- 5 Review of the Protocol on the Role of the Monitoring Officer (*Pages 11 - 14*)  
  
*Appendix 1: Protocol on the Role of the Monitoring Officer (Pages 15 - 18)*
- 6 Standards Work Programme for 2018/19 (*Pages 19 - 20*)
- 7 Waste Audit Update (*Verbal Report*)
- 8 Review of Risk Based Verification Policy (*Pages 21 - 24*)  
  
*Appendix A (Pages 25 – 27)*

*Reason for restriction: paragraph 7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime*

- 9 Risk Management Update (Pages 29 - 40)
- 10 Internal Audit Progress Report (Pages 41 - 48)
- 11 Annual Internal Audit Report (Pages 49 - 54)
- 12 Audit Requirements for Housing Benefit Subsidy Grant claim from 2018/19 onwards (Pages 55 - 56)
- 13 Proposed Amendments to the Financial Procedure Rules (Pages 57 - 64)  
*Appendix A: Financial Procedure Rules May 2018 (Draft) (Pages 65 - 106)*
- 14 Audit Work Programme (Pages 107 - 108)
- 15 Exclusion of the Public (if required)

To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

**Note:** All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

**Membership: Audit and Standards Committee (CDC)**

Councillors: J Gladwin (Chairman)

A Bacon

C Ford

C Jackson

V Martin

D Phillips

N Varley

C Wertheim

R J Jones

Independent Persons:

C Langley

E Jones

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